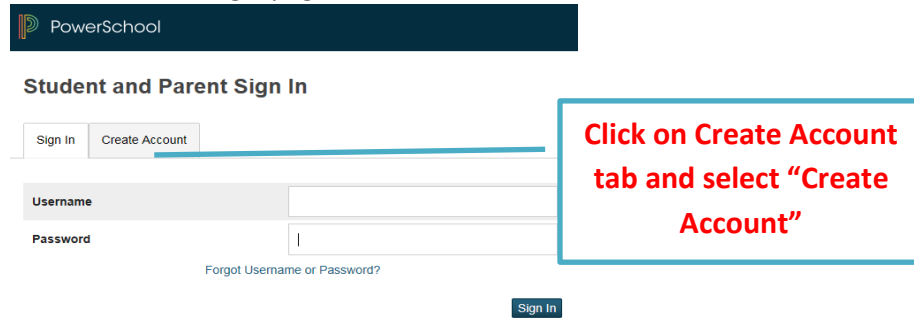# PowerSchool Portal - Directions for Creating an Account

A PowerSchool Portal account allows parents to view the information for one or more students with a single log-in. You can also manage your personal account preferences. The PowerSchool Portal is accessible from the quick link at the top of the HCSD website or https://hcsdk8.powerschool.com/public/home.html

STEP 1: Go to the PowerSchool Portal login page and click on the Create Account tab.
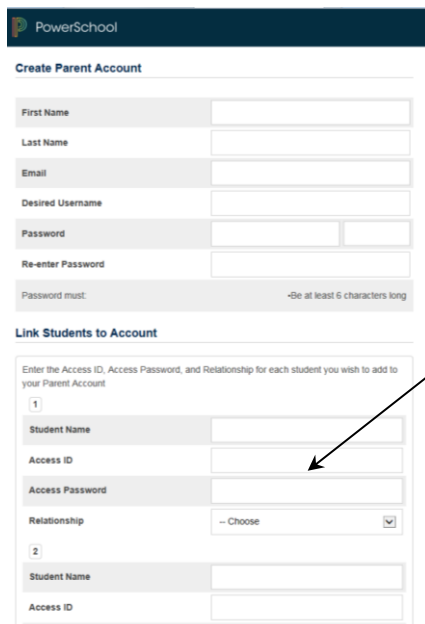

Click on Create Account tab and select "Create Account"

STEP 2: Create your account with the Access ID and Access Password that was emailed to you for each of your children at Crocker. Enter the following information:

- **Name -** Your first and last name
- **Email -** Student notifications and correspondence related to your parent/guardian account will be sent to this email
- **Desired Username -** Your username is your unique PowerSchool identity.
- **Password -** Your password must be at least 8 characters long and it is case sensitive.
- **Student Access Information -** Information for a minimum of one student, including the student name, Access ID, Access Password, and your relationship to the student

Enter the Student Name, Access ID, Access Password and choose your relationship for EACH of your Crocker children.

**This information was sent by email.

STEP 3: Log-Into the PowerSchool Portal using your newly created user name and password. You may either share the username and password with your child or create a separate account with the same Access ID and Access Password.

Creating additional Accounts: Repeat the steps above for each PowerSchool Parent Portal account that you wish to create.